

SERVICES QUESTIONNAIRE

Requirement Document No. 330/0012Z/91

TITLE: External Analysis and Development

The following questions are to be answered by the individual initiating the procurement request for contractor support services, and will be used by the CO in determining whether the services are nonpersonal.

1. THE NATURE OF THE WORK

(A) To what extent can the Government obtain civil servants to do the job?

Agency and other government personnel are not available with the requisite skills and analytical background.

(B) Does the proposed contractor have specialized knowledge or equipment which is unavailable in the Government? If the answer is in the affirmative, describe the specialized knowledge or equipment.

The Contractor has unique knowledge of this phenomenological area. The contractor has employees that are recognized leaders in this field of analysis. They have a classified data base which has co-mingled both government and proprietary data that is absolutely essential for the successful completion of this contract.

(C) To what extent do the proposed services represent the discharge of a Governmental function which calls for the exercise of personal judgment and discretion on behalf of the Government?

Not at all.

(D) To what extent is the requirement for services to be performed under the proposed contract continuing rather than short-term or intermittent?

This requirement is expected to be a continuing task.

2. CONTRACTUAL PROVISIONS CONCERNING THE CONTRACTOR'S EMPLOYEES

(A) To what extent does the Government specify the qualifications of or reserve the right to approve, individual contractor employees?

Security and possible specification of contractor expertise.

(B) To what extent does the Government reserve the right to assign tasks to and prepare work schedules for the contractor employees during the performance of the contract?

Not at all.

(C) To what extent does the Government retain the right (whether actually exercised or not) to supervise the work of the contractor employees, either directly or indirectly?

Not at all.

(D) To what extent does the Government reserve the right to supervise or control the method in which the contractor performs the service, the number of people he will employ, the specific duties of individual employees, and similar details?

Not at all.

(E) To what extent will the Government review performance by each individual contractor employee, as opposed to reviewing a final product on an overall basis after completion of the work?

Not at all.

(F) To what extent does the Government retain the right to have contractor employees removed from the job for reasons other than misconduct or security?

Not at all.

### 3. OTHER PROVISIONS OF THE CONTRACT

(A) Are the services properly defined as an end product?

Yes.

(B) Is the contractor undertaking a specific task or project that is definable either at the inception of the contract or at some point during the performance, or is the work defined on a day to day basis?

The contractor is undertaking a specific project which is defined at the inception of the contract in the Statement of Work.

(C) Will payment be for results accomplished or solely according to time worked?

Payment will be for results accomplished.

(D) To what extent will the Government furnish the office or working space, facilities, equipment, and supplies necessary for contract performance?

None required.

4. ADMINISTRATION OF THE CONTRACT

(A) To what extent are contractor employees used interchangeably with Government personnel to perform the same functions?

Not at all.

(B) To what extent are the contractor employees integrated into the Government's organizational structure?

Not at all.

(C) To what extent are any of the elements in (2) and (3) above present in the administration of the contract, regardless of whether they are provided for by the terms of the contract?

Not at all.

5. OTHER CONSIDERATIONS

(A) Is the requirement the result of an unsolicited proposal? If so, describe.

No.

(B) If the procurement is sole source, why is it sole source?

The proposed contractor has unique personnel and proprietary approaches to this area as discussed in 1(B).

(C) What is the potential for follow-on procurement?

There is some potential for follow-on procurement depending on the nature and extent of achievements in the subject area. The current state of this field of study is judged to be on the threshold of breakthroughs which would radically change the nature of this requirement.

(D) If it is significant, will the Government become irrevocably committed to sole source procurement?

Not likely. If anticipated developments materialize this field of study could become much more popular with a greater number of contractors and academic institutions.

SG1J

Prepared by: [REDACTED]

Code: DT-5A

Date: 30 November 1990

Pursuant to the FAR and on the basis of information contained above and a review of the referenced acquisition request, it is my determination that the services to be procured are nonpersonal. (Reference parenthetical weights on various factors in the FAR.)

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Procuring Contracting Officer

I concur, and believe that the Contracting Officer's judgment may reasonably be made under the FAR.

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Counsel

STATEMENT

RESEARCH OF PLANNED, ON-GOING,  
AND COMPLETED STUDIES

Research by my staff indicates, to the best of our knowledge, that there is no other known similar or collateral study or analysis; planned, in progress, or completed which fulfills the objectives or specific intent of this proposed contract study: Phenomenological Research and Analysis (Purchase Request # 330/0012Z/91

PREPARED BY:



SG1J

Date: 7 Dec 1990

DT-SA

CERTIFIED AS ACCURATE  
AND COMPLETE:

Handwritten signature of John T. Berbrich in cursive script.

Date: 20 Dec 90

JOHN T. BERBRICH  
Assistant Deputy Director  
for Scientific and  
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Enclosure 6

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